

**POLICY**  
**NAG 2**

<p align="center"><b>BLOMFIELD SPECIAL SCHOOL &amp; RESOURCE CENTRE</b> <b>SCHOOL REVIEW POLICY</b></p>
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**RATIONALE**

The National Administration Guidelines 1993 requires the Board to follow sound governance and management practices involving curriculum, personnel, financial, property, operations, health and safety and legislative requirements. To enable this to happen effectively Blomfield Special School & Resource Centre will undertake an on-going programme of self-review to identify strategies for continuous school improvement.

**PURPOSE**

Through self-review the school will be enabled to ensure that each broad area of operation meets both quantitative and qualitative requirements. The programme will demonstrate to the Board of Trustees that all facets of the school operation are carried out effectively to identify those areas well provided for and those areas needing improvement or development.

**GUIDELINES**

The Board of Trustees will carry out three main types of self-review; Strategic, Regular and Emergent.

Strategic Review

The Board of Trustees will ensure that the School Charter (including the Strategic and Annual Plan) is reviewed and updated annually. The School's Annual Strategic Plan will identify the focus areas for review each year. Reviews will:

- Document progress towards the annual goals.
- Identify strengths and areas for further development
- Inform the future direction of the Board's strategic planning.

Regular Review

The Board will implement a timetable for a review of the school's policies that will ensure that all policies are reviewed on a regular cycle. The review will include but is not limited to:

- Reviewing of policy.
- Ensuring the school procedures that support the policy are in place.
- Ensuring the policy is in line with both the National Education Guidelines and the National administration guidelines.

### Emergent Self Review

Reviews put in place in response to an unplanned event, and issue or a change that needs to be addressed promptly.

Adequate budgeting and resourcing will be available to ensure effective school review.

Approved by the Board of Trustees 19.10.1998

Reviewed by the Board of Trustees 30.10.2014